

慈濟大學明本學術獎學金設置辦法

Tzu Chi University

Guidelines for Bestowing Mingben Scholarship

104 年 5 月 20 日第 133 次行政會議審議通過

109 年 11 月 6 日第 176 次行政會議修正通過

111 年 09 月 28 日第 191 次行政會議修正通過

111 年 10 月 28 日第 192 次行政會議修正通過

Amended by the Meeting of the University Administrators on October 28, 2022

第一條 慈濟大學（以下簡稱本校）為鼓勵本校在學學生、畢業校友從事學術研究，提昇本校學術水準，特設「慈濟大學明本學術獎學金設置辦法」（以下簡稱本辦法），並召開甄審委員會進行專業審核。

Article 1

To inspire students and alumni to engage in research and enhance the University's academic standing, the University has formulated the Guidelines for Bestowing Mingben Scholarship and set up a Review Committee to carry out the relevant measures.

第二條 獎勵對象及申請資格：

- 一、獎勵對象為本校在學學生及畢業 3 年內校友，不限學院領域。
- 二、獎勵之論文需為申請前一年內刊登於頂尖期刊或學術性期刊之原創性學術論文，並應冠上本校校名。每篇以獎勵一次為限。
- 三、申請者於論文中應具有顯著性之貢獻。

Article 2 Eligibilities

1. Applicants must be the University's current students or alumni who have graduated within the last three years, and there is no limitation regarding the college they attended or attended.
2. Applicants have published their papers with originality in top journals or other academic journals within the last twelve months and published with the University name. Applicants can apply once for each paper.
3. The paper must have a significant contribution.

第三條 獎勵名額：

原則上每學年度 1 名，並得以從缺。

本校得視歷年累積獎學金金額及累計從缺名額情形，討論當年度獎勵名額。

Article 3 Number of recipient

The University will bestow the scholarship to a recipient per year, if the applicant has met the requirements.

The University will decide on the current year's number of recipients based on the total amount available for scholarship and the numbers of recipients in the previous years.

第四條 獎勵方式：

獲獎者獎勵每名新臺幣壹拾萬元整。

Article 4 Rewards

Each recipient will receive NT\$100,000.

第五條 申請方式：

- 一、每年 5 月 1 日以前，依教務處提供之申請格式填寫，並由各學院彙整後向甄審委員會提出推薦。
- 二、申請者應提出已接受或刊印之學術論文之抽印本或影印本一式 3 份，及視需要檢附共同作者簽字同意書、相關證明或接受刊登信函等文件提交甄審委員會審查。

Article 5 Application procedure

1. Applicants must submit the application using the form provided by the Office of Academic Affairs, before May 1, to their college and then forward it to the Review Committee.
2. Applicants should provide three copies of their paper that has been accepted or published. Moreover, if necessary, they may need to present the signed consent from the co-author(s), relevant document, or acceptance letter to the Review Committee.

第六條 甄審委員會置委員若干名，由校長、副校長、教務長、各學院院長、會計主任為當然委員，並依申請個案由校長遴聘校外專業人士進行專業審查。當然委員因職務異動時，由繼任者遞補之。

本會置主任委員一人，由副校長擔任；置執行秘書一人，由教務處註冊組組長擔任。

召開會議時出席委員須有二分之一以上之出席始得開議；出席委員二分之一以上之同意，始得決議。

Article 6

1. The Review Committee comprises several members, and the University President, Vice President, Dean of Academic Affairs, Dean of each college, and Director of Accounting Office are ex officio members.
2. The University President may invite off-campus experts to conduct the professional review.
3. If a member discontinues serving the Committee, the University will appoint a successor.
4. The University Vice President will chair the Committee, and the Head of the University Registrar will serve as the executive secretary.
5. More than half of the members must be present when a meeting is held. The committee can reach a resolution with the consent of more than half of the members present.

第七條 審核流程：

- 一、審核：本校依學院及系所特性，平均推薦申請者所屬系所領域，聘請校外專業人士進行審查，並召開甄審委員會進行專業審核。申請者須參加甄審委員會議並發表口頭報告。外審委員審查成績占 70%、甄審委員審查成績占 30%。
- 二、公告：審查結果於每年 7 月中旬由教務處公告並專函通知申請人。

Article 7 Review process

1. Review:

Based on the characteristics of the colleges and departments, the University recommends the department or research field relevant to the applicant. The University will invite external professionals to conduct the review and convene the Review Committee for a professional assessment. Applicants are expected to give an oral presentation in front of the Review Committee. The evaluation by external professionals holds the 70%, while the Review Committee's assessment accounts for the remaining 30%.

2. Public announcement:

The Office of Academic Affairs will publicly announce the scholarship recipients(s) in mid-July and inform the applicants by mail.

第八條 聘請校外委員審查相關費用，由本校教師發展暨教學資源中心高等教育深耕計畫或校內預算支應。

Article 8

The University will pay the fees associated with external professionals from the Higher Education Sprout Project of the Center for Faculty Development and Teaching Resources or other University funds.

第九條 本辦法實施後之主要分工及負責單位如下：

- 一、各學院：彙整申請者申請資料及相關文件提供甄審委員會審議，並提供校外專業人士建議名單。
- 二、教務處：聘請甄審委員，召開甄審委員會對該年度申請案進行審核。並將審核結果及獲獎者申請資料送請捐助人參閱。
- 三、會計室：依教務處提供之審核名單核發獎學金。

Article 9 The responsibility of each unit

1. Each college will compile the applicants' documents and submit them to the Review Committee, and suggest a list of off-campus professionals.
2. Office of Academic Affairs will invite the Committee members and call the meeting to review the application. Moreover, it will provide the review results and application documents to donors.
3. Accounting Office will remit the scholarship to the recipient(s).

第十條、本辦法經行政會議通過，報請校長核定後公布施行，修正時亦同。

Article 10

The Meeting of the University Administrators must pass the guideline before submitting it to the University President for approval. Any amendments shall follow the same procedure.